



## AUCKLAND TABLE TENNIS ASSOCIATION (INC) COVID-19 Level Guidelines



Please note that the Auckland Table Tennis Association is not an expert on pandemics and as such all New Zealand Government and Ministry of Health information, guidelines, and directives supercede this information. We have put this document together to inform the table tennis community how we are responding and to provide recommendations as to what we believe is the best course of action for table tennis in the Central and East Auckland geographic region.

**Dated: 13th May, 2020**

Please note - this is just a guide. Please continue to monitor for further updates from <https://covid19.govt.nz/> and <https://health.govt.nz>

Level	Key Central Government Measures	Auckland Table Tennis Association Measures	What we recommend for Table Tennis Clubs
<b>Level 4 – Eliminate</b> - <b>Sustained and intensive transmission</b> - <b>Widespread outbreaks</b>	<ul style="list-style-type: none"><li>- People instructed to stay at home.</li><li>- Educational facilities closed.</li><li>- Businesses closed except for essential services and lifeline utilities.</li><li>- Rationing of supplies and requisitioning of facilities.</li><li>- Travel severely limited.</li><li>- Major reprioritisation of healthcare services.</li></ul>	<ul style="list-style-type: none"><li>- All Auckland Table Tennis Association Events &amp; Competitions not taking place – postponed and on hold.</li><li>- All Auckland representative squad training not taking place – postponed and on hold.</li><li>- All Auckland Table Tennis Association face to face meetings, development coaching groups, and external development activities, not taking place – postponed and on hold.</li><li>- Auckland Table Tennis Association stadium office shut – all staff and volunteers working from home.</li><li>- No travel (outside of home region) for Auckland Table Tennis Association staff.</li><li>- Auckland Table Tennis Association will conduct all external business via e-mail / video conferencing / telephone.</li></ul>	<ul style="list-style-type: none"><li>- Shut all facilities, offices, and suspend all work and activities.</li><li>- All staff and/or volunteers should work from home</li></ul>

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<b>Level 3 – Restricts</b> - Community transmission occurring OR - Multiple clusters break out	<ul style="list-style-type: none"> <li>- Travel in areas with clusters or community transmission limited.</li> <li>- Affected educational facilities closed.</li> <li>- Mass gatherings cancelled.</li> <li>- Public venues closed.</li> <li>- Alternative ways of working required, and some non-essential businesses should close.</li> <li>- Non face-to-face primary care consultations.</li> <li>- Non acute (elective) services and procedures in hospitals deferred and healthcare staff reprioritised.</li> </ul>	<ul style="list-style-type: none"> <li>- All Auckland Table Tennis Association Events &amp; Competitions not taking place – postponed and on hold.</li> <li>- All Auckland representative squad training not taking place – postponed and on hold.</li> <li>- All Auckland Table Tennis Association face to face meetings, development coaching groups, and external development activities, not taking place – postponed and on hold.</li> <li>- Auckland Table Tennis Association stadium office shut – all staff and volunteers working from home, except where required to visit the stadium to prepare the stadium to be COVID-19 ready including supervising entry of tradespeople.</li> <li>- No travel (outside of home region) for Auckland Table Tennis Association staff.</li> <li>- Auckland Table Tennis Association will conduct all external business via e-mail / video conferencing / telephone.</li> </ul>	<ul style="list-style-type: none"> <li>- Shut all facilities, offices, and suspend all work and activities.</li> <li>- All staff and/or volunteers should work from home</li> </ul>

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<b>Level 2 – Reduce</b> - High risk of importing COVID-19 <b>OR</b> - Increase in imported cases <b>OR</b> - Increase in household transmission <b>OR</b> - Single or isolated cluster outbreak	- Entry border measures maximised. - Further restrictions on mass gatherings. - Physical distancing on public transport. - Limit non-essential travel around New Zealand. - Employers start alternative ways of working if possible. - Business continuity plans activated. - High-risk people advised to remain at home.	- Auckland Table Tennis Association stadium ("the facility") to operate only from 10am to 11.59pm daily. Those who are unwell cannot enter. - Only stadium keyholders can access the facility. The facility doors will be locked. Stadium keyholders must use their stadium keys to enter the facility, and must use their stadium keys to turn on lights. - Only stadium keyholders with a confirmed booking will be allowed inside the facility. Bookings will be for a maximum of one hour and will have staggered start times. A maximum of 4 bookings will be possible per stadium keyholder per week. Auckland registered coaches will have the ability to make longer bookings. - High-risk people should take additional precautions when undertaking physical activity (e.g. those over 70 years or those with pre-existing medical conditions). - Only 16 tables will be operational, all tables will be fully barriered off. 13 tables will be assigned to stadium keyholder bookings, 3 tables will be available for Auckland registered coach bookings. - Only singles play will be allowed to take place on each table (no doubles). All players must ensure physical distancing of 2m between groups. Stadium keyholders should disinfect their equipment when they return home. - Every person who enters the facility will be required to record their contact information, and their temperature will be recorded using a contactless thermometer (any person with a temperature of more than 37.5 degrees will be rejected entry). Note, temperature testing will begin once the contactless thermometer arrives. - The facility will have an up to date cleaning schedule, and soap and hand sanitiser will be available and consistently refilled. - The facility toilets will be open. The facility showers, upstairs lounge, and cafeteria will be closed. Stadium keyholders should arrive and depart from the facility in the clothes they intend to play in. Stadium keyholders should eat at home before or after visiting the facility. - All staff and/or volunteers will ensure physical distancing within the workplace and implement shift-based working with minimal cross-over. - Staff will be properly briefed on all information regarding precautions for managing COVID-19. - Extensive signage and information regarding precautions for managing COVID-19 is in place in the facility. - All Events & Competitions will not take place - postponed and on hold. - All Auckland representative squad training and development coaching will not take place - postponed and on hold. - All face to face meetings and external activities will be risk assessed and reviewed to determine if they will proceed. Decisions made on a case by case basis. - Non-essential domestic travel will be minimised.	- Assess whether to shut and suspend access to facilities based on your ability to: - Ensure that you can enforce no groups of more than 10 people in your facility at one time, and ensure no unwell people enter your facility. - Ensure that no high-risk people enter your facility. - Ensure you can record the contact information on all people accessing your facility. - Ensure your facility has extensive signage and information regarding precautions for managing COVID-19. - Ensure your facility has an up to date cleaning schedule, and soap and hand sanitiser is available and is consistently refilled. - Ensure staff and volunteers are properly briefed on all information regarding precautions for managing COVID-19. - All Events & Competitions should not take place – postponed and on hold. - All Squad Training should be risk assessed and reviewed to determine if it will proceed. - All face to face meetings, and external activities, should be risk assessed and reviewed to determine if they will proceed.

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Level	Key Central Government Measures	Auckland Table Tennis Association Measures	What we recommend for Table Tennis Clubs
<b>Level 1 – Prepare</b> - Heightened risk of importing COVID-19 OR - Sporadic imported cases OR - Isolated household transmission associated with imported cases	- Border entry measures to minimise risk of importing COVID-19 cases. - Contact tracing. - Stringent self-isolation and quarantine. - Intensive testing for COVID-19. - Physical distancing encouraged. - Mass gatherings over 500 cancelled. - Stay home if you're sick, report flu-like symptoms. - Wash and dry hands, cough into elbow, don't touch your face.	- Auckland Table Tennis Association stadium ("the facility") opening hours to be risk assessed and reviewed. - No restrictions on personal movement however those who are unwell cannot access the facility. - Tables operational as per normal setup, activity dependent. - Singles, doubles, and team play will resume with public health measures in place. - The requirement for check-in at the facility, and temperature reading, to allow contact tracing will be risk assessed and reviewed. - The facility will have an up to date cleaning schedule, and soap and hand sanitiser will be available and consistently refilled. - No physical distancing will be required. - Staff will be properly briefed on public health measures for managing COVID-19. - Events & Competitions will resume with public health measures in place. - Auckland representative squad training and development coaching will resume with public health measures in place. - Face to face meetings, and external activities, will resume with public health measures in place. - No restrictions on domestic travel.	- Assess whether to shut and suspend access to facilities based on your ability to: - Ensure that no people who are unwell enter your facility. - Ensure you can contact trace people accessing your facility. - Ensure your facility has extensive signage and information regarding precautions for managing COVID-19. - Ensure your facility has an up to date cleaning schedule, and soap and hand sanitiser is available and is consistently refilled. - Ensure staff and volunteers are properly briefed on all information regarding precautions for managing COVID-19. - Events & Competitions can resume with public health measures in place - Squad Training can resume with public health measures in place. - Face to face meetings, and external activities can resume with public health measures in place.

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